

# **Australia and New Zealand Society of Criminology**

## **AGM**

Thursday July 9, 1998  
12.30-1.30 PM Tarcoola Room ANA Hotel,  
Gold Coast

### **Secretary's Report**

For about half of this year (1997/1998) I have been absent from QUT and the arrangement begun last year with the Treasurer, Dr Belinda Carpenter has continued. This is an arrangement whereby each of us can undertake the duties of the other at such times. Consequently, much of the negotiation with the new publisher discussed below was undertaken by Dr Carpenter. Since Dr Carpenter and I have shared many of the responsibilities of the offices of Secretary and Treasurer since 1995, this report should be read in conjunction with the Treasurer's report.

The task of bringing the society's membership up to date, and ensuring that all members who receive the journal are financial has been continued this year and is now complete. This has been a major task and, much effort has been expended to make the membership list current, delete non-financial members and add new names to an old list. As was pointed out in last year's report, much of the responsibility for the poor accuracy of the membership list rested with our publishers, Butterworths. Prior to 1995, they had responsibility under notice from us to keep the membership list current and to ensure that all members received their journal etc. This was because, under our original agreement with them, they took responsibility for posting the journal to each member. As part of our overhaul of the system, this arrangement has now ceased, and since the beginning of 1996, the journal has been posted out by the Secretary. These measures have gone a long way toward ensuring that the membership list is always accurate, and that only financial members receive the journal

The teleconference scheme whereby all committee members and state representatives can be kept in touch and which was begun last year has continued. This year we have had three teleconferences with the executive and the state representatives

A new publishing contract has been negotiated with Federation Press. This followed an approach to Federation, Sage Publishing, AAP and UQ Press. Neither Sage nor UQ Press responded to our request for tender. Federation was eventually chosen in preference to AAP because of its strong publishing record in Criminology and because of price. This publishing company has undertaken to produce three issues of the Society's journal annually for about \$16,000.00 representing a saving of about \$9,000.00 over the cost of continuing with our usual publisher, Butterworths. Federation Press will also manage Australian and overseas institutional journal subscriptions. The Society's editor, John Pratt is currently negotiating a satisfactory level of editorial assistance which the Society can expect from Federation.

Membership currently stands at 200 Australian members and 12 New Zealand members. Once again, there is a need for the executive to address the issue of membership and to think of ways to encourage new members. One other task for the coming year is to pursue incorporation for the Society.

Dr Gayre Christie,

July 1998

Dr. Gayre Christie  
ANZSOC Honorary Secretary

# BARRY A. HELTON & CO.

## PUBLIC ACCOUNTANTS

8th September, 1998

The Secretary  
The Australian & New Zealand Society  
of Criminology  
C/- Justice Studies  
Q.U.T.  
Locked Bag No. 2  
KELVIN GROVE Qld 4059

Dear Sir/Madam:

Re: Audit of Financial Accounts - Years ended 30th June,  
1997 and 30th June, 1998.

I enclose accounting reports on a modified cash basis for the Society for years above, and report that transactions were substantially checked for accuracy, documentation, and appropriate authority to my satisfaction.

Vouchers of expenditure were neatly arranged in chronological order and supported by relevant entries.

Statutory and Balance Sheet phases of the Audit were also performed satisfactorily, to the extent to which I am comfortable to issue an unqualified report with the exceptions mentioned therein.

In paying persons for administrative work, please ensure an invoice is presented or an employee declaration completed, since personal exertion income is prima facie taxable at source at 48.25% where no tax file number is supplied, and the general exemption threshold is only available from one employer in a year, which is the purpose of the employee declaration.

This matter is particularly sensitive for tax-exempt organisations.

You have had income tax of \$77.30 withheld from interest income upon failing to supply a tax file number to the bank. I would suggest that you apply for a number to avoid a repetition of this, and an application is enclosed. Lodging tax returns for 1996 and 1997 claiming charges and preparation against this income will result in a refund of this tax.

Yours faithfully,



BARRY A. HELTON,  
PUBLIC ACCOUNTANT.

The Red Hill Centre, Unit 20/152 Musgrave Road, Red Hill Qld 4059  
Postal Address : PO Box 224, Paddington Qld 4064

Tel : (07) 3369 1688 Fax : (07) 3369 5915 ISD : 617 - 3369 1688

Email : bazah@bit.net.au

**AUDIT REPORT**

I have audited the books and records of The Australian & New Zealand Society of Criminology Inc. in accordance with Australian Auditing Standards and report that:

(a) the Income and Expenditure Statement represents a true and fair view of operations to the 30th June 1997.

(b) the accompanying Balance Sheet represents a true and fair view of the financial position of the organisation as at 30th June 1997.

(c) adequate books and records have been maintained throughout the year.

(d) opening balances were not able to be verified as I did not sight prior year audited accounts, and hence no statement is made as to accuracy of assets and liabilities at opening date.

(e) accounts were audited on a modified cash basis because of item (d) and

(f) no reconciliation of financial and non-financial members was attempted in view of uncertainty at opening date.

SIGNED: \_\_\_\_\_

DATE: 8 September 1998

  
BARRY A. HELTON  
REGISTERED COMPANY AUDITOR

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