

**Special Resolutions to amend the Rules of the Association.  
to be put at the Annual General Meeting  
to be held on  
Wednesday 13 September 2006 at 4.00pm  
at the Australian Institute of Criminology  
74 Leichhardt Street Griffith ACT**

## **Background**

The Committee of the Australian & New Zealand Society of Criminology, Inc., has recommended that the Rules should be amended as set out below:

### **A. Procedures for approval of new members**

1. Rule 4(2) currently requires applicants for membership to be approved by the Committee. This is administratively cumbersome and it is proposed that applications for membership should, in future, be approved by the Secretary, as long as the applicants satisfy the current criteria for membership (Refer to Special Resolution 1).
2. The Society needs to be able to receive applications for membership electronically via its Website, by e-mail attachment, by facsimile, by post or by hand delivery. It is proposed to amend the Rules to provide for all forms of electronic and other modes of submission of applications (Refer to Special Resolution 1).
3. At present it is unclear whether applicants for membership need to pay a full year (or two years') fee if they apply for membership part-way through a financial year. In order to clarify this, it is proposed to amend the Rules to enable to Secretary to request the initial payment of the membership fee to be proportionally calculated according to the period remaining for the first period of membership, whether this be a proportion of one or two years, depending on whether applicants elect to pay an annual or biennial fee (Refer to Special Resolution 1).
4. The Committee wishes to have the flexibility to alter the Application for Membership Form (currently in Appendix 1 to the Rules), without having to amend the Rules. It is proposed to delete Appendix 1 and to re-number the remaining Appendices so as to enable to the Committee to determine the content of the Application for Membership Form as required from time to time (Refer to Special Resolutions 1 and 3).

### **B. Procedures for determining the Association's fees**

1. It is desirable for the Committee to be able to determine the rates of membership from time to time without having to amend Appendix 4 of the Rules of the Society. Accordingly, it is proposed that the schedule of fees be removed from the Rules (currently Appendix 4) and that the Committee be permitted to amend the fee structure from time to time as required. This will enhance the flexibility of the Society in satisfying its financial obligations in a timely manner (Refer to Special Resolutions 1 and 6).
2. Rather than specifying the current membership fees of the Society in Appendix 4, it is proposed that this Appendix be removed in full. The Committee will then be at liberty to set the fees of the Society as they see fit from time to time (Refer to Special Resolutions 1 and 6). Appendix 4 currently provides:

**Appendix 4 - SCHEDULE OF FEES**

Entrance fee	A\$20.00
Ordinary annual subscription fee	A\$90.00
Annual subscription fee for students	A\$70.00
Annual subscription fee for members resident outside Australia, New Zealand, and South Pacific countries	US\$65.00
<i>Or the member may elect to pay a biennial subscription as follows:</i>	
Ordinary biennial subscription fee	A\$150.00
Biennial subscription fee for students	A\$120.00
Biennial subscription fee for members resident outside Australia, New Zealand and South Pacific countries	US\$110.00

**C. Unfinancial members**

1. At present, the Rules do not provide for the names of unfinancial members to be removed from the Register of members and to have their rights and privileges withdrawn (such as receipt of the Journal). It is proposed that members who are unfinancial for a period of 24 months cease to be members. If they subsequently wish to become members of the Society again, they would need to re-apply for membership. (Refer to Special Resolution 2).

2. At present, the Secretary has a discretion to allow unfinancial members to receive copies of the Society's Journal and reduced registration fees for the annual conference. In order to safeguard the Society's revenue and to encourage members to remain financial, it is proposed to establish a new Rule which will allow only financial members to receive the Journal and to obtain reduced conference registration fees (Refer to Special Resolution 1).

**D. Addition of a new ordinary member of the Committee to represent the interests of student members**

1. The Society has had a large increase in student members in recent years with over 10 per cent of the current membership being student members. To recognise this fact and to promote the interests of student members, it is proposed to create a new ordinary member of the Committee for a person able to represent the interests of student members of the Society (Refer to Special Resolution 4).

**E. Addition of the Newsletter Editor as a new ordinary member of the Committee**

1. The Society has recently engaged one of its members to edit its Newsletter. In order for this person to participate in the administration of the Society, it is proposed that the Editor of the Newsletter become a member of the Committee of Management with similar tenure to the other Ordinary Members of the Committee (Refer to Special Resolution 4).

**F. Filling casual vacancies amongst the Office Holders**

1. Under the existing Rules, if a casual vacancy exists amongst the Office Holders of the Society, the Committee must fill this from amongst its own membership. This has proved to be difficult and it is proposed to amend the Rules to permit the Committee to appoint an acting office holder from amongst the entire membership of the Society. The acting office holder will remain in that position until the conclusion of the next annual meeting following which a permanent replacement office holder can be elected (Refer to Special Resolution 5).

**A special resolution is required to amend the Rules. Given the nature of the amendments, five special resolutions will be proposed for consideration at the annual general meeting.**

**A special resolution is passed at the meeting if, of the entitled members of the Association who vote in person or by proxy at the meeting, not less than three quarters vote in favour of the resolution.**

## Proposed Special Resolutions

### 1 Special Resolutions for alterations to Rule 4

**It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 4 as follows:**

4 (1)(c) - Substitute the following for the existing sub-paragraph:

"(c) A person referred to in sub-rule (1)(a) is exempt from paying the entrance fee as determined by the Committee from time to time, but must pay the subscription as determined by the Committee from time to time, in accordance with sub-rule (12) below when it becomes due and payable."

4(2)(b) - Substitute the word "Secretary" for the word "committee".

4(3) - Substitute the following for the existing sub-paragraph:

"(3) An application of a person for membership of the Association must-  
 (a) be made in writing in the form approved by the Committee; and  
 (b) may be made electronically or by paper application submitted to the Secretary."

4(4) - Substitute the following for the existing sub-paragraph:

"(4) As soon as practicable after the receipt of an application, the Secretary must determine whether or not the application for membership should be approved".

4(5) - Substitute the word "Secretary" for the word "committee" where twice appearing.

4(6) - Substitute the word "Secretary" for the word "committee".

4(6)(b) - Substitute the following for the existing sub-paragraph:

"(b) request payment within 28 days after receipt of the notification of the sum payable under these Rules as the entrance fee and the subscription as determined by the committee from time to time, as the first subscription payable, calculated on a pro-rata basis for the period of the person's first period of membership of the association (either as a proportion of one or two years' initial membership)."

4(9) - Substitute the word "Secretary" for the word "committee" where twice appearing.

4(11) - Substitute the following for the existing sub-paragraph:

"(11) The entrance fee is the relevant amount as determined by the Committee from time to time."

4(12) - Substitute the following for the existing sub-paragraph:

(12) A member must pay either the annual or biennial subscription, as determined by the Committee from time to time, which is payable in advance on or before 1 July in each year, or 1 July in every 2 years, respectively.

4(13) - Add the following new sub-paragraph immediately following sub-paragraph 4(12):

"(13) Only those members who have paid their current membership fees in full are entitled to receive  
 (a) copies of the Australian and New Zealand Journal of Criminology, and  
 (b) reduced registration fees to the Society's annual conference."

Appendix 4 - Delete, in full, Appendix 4.

**2 Special Resolution for the alteration of Rules 4(10) and 6(3)**  
**It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rules 4 and 6 as follows:**

4(10) - add a new sub-paragraph immediately following (b) as follows:

"4(10)(c) terminates upon membership fees remaining unpaid for a period of 24 months."

6(3) - add a new sub-paragraph immediately following (2) as follows:

"(3) A member of the Association whose membership fees remain unpaid for a period of 24 months thereupon ceases to be a member of the Association and the Secretary must as soon as practicable remove that person's name from the Register."

**3 Special Resolution for the alteration of Rules 19(2) and Appendices 1, 2 and 3**  
**It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 19 as follows:**

19(2) - Substitute the following for the existing sub-paragraph:

"(2) The notice appointing the proxy must be-  
 (a) for a meeting of the Association convened under rule 7(7), in the form set out in Appendix 1; or  
 (b) in any other case, in the form set out in Appendix 1.

Appendix 1 - delete this Appendix in full

Appendix 2 - re-number this Appendix as Appendix 1

Appendix 3 - re-number this Appendix as Appendix 2

**4 Special Resolution for the alteration of Rule 20(3)**  
**It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 20 as follows:**

20(3) - Substitute the following for the existing sub-paragraph (b) of Rule 20(3):

"(b) thirteen ordinary members of the Association, as follows:  
 (i) nine ordinary members being one ordinary member resident in each state and territory of Australia and one ordinary member resident in New Zealand;  
 (ii) one ordinary member being the editor of the Australian and New Zealand Journal of Criminology;  
 (iii) one ordinary member being the editor of the Newsletter of the Association;  
 (iv) one ordinary member being the convenor of the annual conference of the Association; and  
 (v) one ordinary member being a person who is able to represent the interests of student members of the Association."

**5 Special Resolution for the alteration of Rule 21(4)**  
**It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 21 as follows:**

21(4) - Substitute the following for the existing sub-paragraph (4) of Rule 21:

"(4) In the event of a casual vacancy in any office referred to in sub-rule (1), the committee may appoint one of the members of the Association to the vacant office and the member appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of the appointment."

**6 Special Resolutions for alterations to Rule 32(3)**

**It is proposed to consider at the Annual General Meeting and, if thought fit, to pass a special resolution to amend Rule 32(3) as follows:**

32(3) - Substitute the following for the existing sub-paragraph:

"(3) The funds of the Association shall be derived from entrance fees and annual subscriptions as determined by the committee from time to time, and donations and such other sources as the committee determines."