

## **Minutes Annual General Meeting**

**Venue:** Swan Room, National Convention Centre, Canberra

**Date/Time:** Friday 28 November 2008, 1pm – 2.08pm

**Present:** Kathleen Daly (President), Russell Smith (Vice President and Public Officer), Damon Muller (Secretary), Matthew Willis (Treasurer), Signe Dalsgaard, Rebecca Wickes, Rick Sarre, Alison Wakefield, Trevor Bradley, Gail Mason, R Pete Parcells, Kayle C Cooper, Kiah Rollings, Lorana Bartels, David Biles, Tara Renae McGee, Arian Cherney, Judy Putt, Cindy Davids, Robert Makey, Trina Jolliffe, David Tait, Eileen Baldry, Peter Homel, Glenn Ross, Tony Krone, Julia Tresidder, Allan Van Zyl, Frank Morgan, Bronwyn Naylor, Roberta Julian.

**Apologies:** Paul Mazerolle, Mike Rowe, Angela Gorta, Andrew Wilson, John Dawes

### **1. Welcome**

The president declared the meeting open and welcomed those present.

### **2. Agenda**

The president read the agenda, which had been previously circulated 21 days prior to the meeting and called for any additional items, of which there were none.

### **3. Minutes of the previous Annual General meeting**

The president referred to the minutes of the Annual General Meeting of 25 September 2007 which had been circulated and called for any amendments, of which there were none. It was unanimously resolved that the minutes of the annual general meeting be confirmed as a true record of the meeting of 25 September 2007.

### **4. President's report**

The president submitted her report. Features of the report highlighted included the appointment of an administrative officer for the society, the recently completed bibliometric journal rankings, the income sources of the society, future conferences of the society, the search for a new journal editor and a newsletter editor, the search for a logo for the society, and the upcoming planning day

meeting. It was unanimously resolved that the president's report be received. The president thanked Judy Putt on behalf of the society for hosting the 2008 conference.

A question was asked as to how often the society held its conference in New Zealand, and when the next New Zealand conference was expected. It was noted that the conference had been held in Wellington in February 1996 and February 2005, so tended to be held in New Zealand every 9 or 10 years.

### **5. Secretary's Report**

The secretary submitted his report. Items highlighted included the continuing growth of the society and the appointment of a new secretary as a paid position for the society. It was unanimously resolved that the secretary's report be received.

### **6. Treasurer's report**

The treasurer submitted his report and submitted a Statement to the members in accordance with section 30(3) Associations Incorporation Act 1981 (Vic.) of the accounts of the Society, namely the Financial Statements of the Society for the year ended 30 June 2008, and the Auditor's Report dated 11 September 2008 including the following:

- (a) Income and expenditure during the last financial year;
- (b) Assets and liabilities at the end of the last financial year;
- (c) Any mortgages, charges and securities affecting the Association's property;
- (d) In respect of each trust of which the Association was trustee during a period, being the whole or any part of the last financial year of the Association, the income and expenditure of the trust during that period, the assets and liabilities of the trust during that period, and the mortgages, charges and securities of the trust at the end of that period; and
- (e) Any trust held on behalf of the Association by a person or body other than the Association, in which funds or assets of the Association are placed.

It was unanimously resolved that the treasurer's report, financial statements and auditor's report be received.

It was further noted by the treasurer that the society was investigating the option of moving its money to a cash management account which received interest, and that the impact on the banking of the society should otherwise be unaffected. It was noted that the global financial crisis was expected to have minimal impact on the society.

It was asked what the plans were for the approximately \$50,000 the society holds in a term deposit. The president responded that the money would be used for development of the society, such as development of a new web site and membership growth strategies, and that it was noted that it was expected that some of this money would be spent in the course of the year.

It was further unanimously resolved that Mr David Gorman, Chartered Accountant, having consented in writing to continue to act in the capacity as Auditor of the Society, be re-appointed as Auditor of the Society for the year ending 30th June, 2009.

#### **7. Journal Editor's Report**

The report of the journal editor was submitted by the president on behalf of the journal editor. It was noted that a new journal editor would be sought as the current journal editor, Paul Mazerolle, is stepping down from the role, and the president congratulated the editor on behalf of the society for his stewardship of the journal. It was noted that a new book review editor would likely also be sought. Feature of the report highlighted were that the submissions were down, but that it was mainly down in terms of very weak papers, and that the thematic issues had been well received. It was noted that a thematic issue for 2010 may be Indigenous victimisation, and that the journal was ranked 'A' for the ERA. It was unanimously resolved that the editor's report be received.

#### **8. Committee reports**

The minutes of the committee of management meetings on 23 September 2007, and 25 February, 13 June, 15 August, 26 September and 24 October 2008 were submitted and unanimously received.

#### **9. Sub-committee reports**

The president submitted the reports of the Professional Affairs and Ethics Sub-Committee. Russell Smith described the work of the Membership Sub-Committee and described the Membership Growth Strategy 2008-10 that had been prepared by the Sub-Committee. Roberta Julian submitted the Post-graduate and Early Career Researcher Sub-Committee report and thanked those who had been involved in organising the 2008 postgraduate conference, especially Lorana Bartels. The president moved a vote of thanks to Roberta for her work on the committee. The Communications Sub-Committee report was presented by

Bronwyn Naylor, who thanked the members of the committee and the contributors to the newsletter. It was noted that Bronwyn Naylor would be stepping down as newsletter editor, and the president thanked Bronwyn on behalf of the society for her efforts.

#### **10. Election of committee and officers**

Due to the resignation of several members of the committee of management, and as the number of nominations received for the committee of management and officers was equal to the number of vacancies to be filled, the following persons were deemed to be elected:

##### **Officers**

Secretary – Signe Dalsgaard (Griffith University), replacing Damon Muller who resigned 28 November 2008.

##### **Committee members**

New Zealand – Trevor Bradley (Victoria University of Wellington), replacing Jan Jordan

ACT – Damon Muller (Australian National University), replacing Lyn Hinds who resigned 30 June 2008.

Conference Convenor – Frank Morgan (University of Western Australia), replacing Judy Putt

#### **11. Other Business**

It was noted that the mailing address and contact details for the Society, but not the registered address, would be changed from today to:

ANZSOC Inc.

Mt Gravatt Campus

Griffith University

Queensland 4111

Australia

Phone +61 (07) 3735-6997

Fax +61 (07) 3735-6985

Email [s.dalsgaard@griffith.edu.au](mailto:s.dalsgaard@griffith.edu.au)

#### **12. Next meeting**

The next annual general meeting of the society will be held at a time and place to be determined in conjunction with the conference of the society in Perth in November 2009.

**The meeting then closed at 2.08pm.**